REQUEST LETTER FOR UPDATING RECORDS

To,
Satellite Corporate Services Private Limited
Unit. No 49, Building No. 13 AB, 2nd Floor,
Samhita Commercial Co-Op Society Ltd,
Off Andheri Kurla Rd, MTNL Lane, Sakinaka,
Mumbai,- ,400072

Dear Sir/Madam,

Sub: Updation of Shareholder Information

Ref: Amrapali Fincap Limited (CIN: L74999GJ2004PLC044988)

I/we request you to record the following information against my/our folio no.;

Folio Number/DP ID/ Client ID		No of Shares Held	
Name of the Shareholder	1. 2.		
Address of The First Holder			
Email Id			
PAN		Telephone No(s)	
Bank Name			
Branch Address			
Bank Account Number			
MICR Code		IFSC Code	
Specimen Signature(s)	1.	2.	
Attestation By Bank Under Their Stamp **Name of the officer** **Authorization Code Number** **Contact Number**			

I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed because of incomplete/incorrect information, I/we would not hold the Company /RTA responsible. I/We understand that the above details shall be maintained till I/we hold the securities under above folio number. Pursuant to Section 101 of the Companies Act, 2013 read with Rule made thereunder, I also give consent to the company to send the Notices, Annual Reports etc. through electronically.

Note:

1. Shareholders who hold the shares in demat mode are requested to update the details with their Depository Participant.
2. Members who hold shares in physical mode are requested to send this form duly filled and signed with their signature which shall be duly attested by their banker under their name, authorization code number, contact number and Account number with the bank.
3. Attach following documents along with form.

(i) Attested copy of the PAN card.
(ii) Attested copy of Aadhar Card/Passport/ration Card/Driving Licence/Voter Id (any one) (If PAN card is not obtained)
(iii) Attested copy of latest utility Bill (Telephone/Electricity/Gas) (any one) (if the address is changed)
(iv) In case of death of any holder kindly send attested copy of the death certificate.
(v) Copy of Cancel Cheque

Further, Members are requested refer SEBI Circular No. SEBI/HO/MIRSD/DOP1/CIR/P/2018/73 of dated April 20, 2018 regarding updation of bank details with the company/RTA and also refers the SEBI Circular No. SEBI/LAD-NRO/GN/2018/24 regarding transfer to securities. Kindly note that market regulator SEBI has announced that from December 05, 2018 onwards transfer of shares should be effective only when the transfer are lying in DEMATERIALSED Mode. No transfer of shares shall be allowed for Physical shares, only transmission and transposing shall be allowed for this. So, shareholders are requested to make necessary arrangements for dematerializing their physical holding at earliest.

Place:

Date:

Signature of sole/ First Holder